

# MINUTES OF STANWICK PARISH COUNCIL MEETING HELD ON

**Date:** 20<sup>th</sup> January 2022  
**Venue:** Committee Room, Village Hall, Stanwick  
**Time:** 7.15 p.m.  
**Present:** Councillors:- N Peck (in the chair)  
S Glanville-Hughes  
S Kitchener  
M Taylor  
Clerk to the Council J Hodgson  
Members of the Public 0

## **21.145 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Partrick and Paterson

Apologies were received from North Northamptonshire Council Councillors Howell, Levell and Wilkes. Councillor Konstantinidis was absent from the meeting.

## **21.146 APPROVAL OF MINUTES**

It was proposed and

### **RESOLVED**

That the Minutes of the Council Meeting held 10<sup>th</sup> December 2021 be approved as a correct record and signed by the Chairman.

## **21.147 DECLARATION OF INTEREST**

There were no declarations made.

## **21.148 PUBLIC SPEAKING TIME**

There were no members of the public present.

## **21.149 REPORT FROM NORTH NORTHAMPTONSHIRE COUNCILLORS**

There were no reports given.

## **21.150 FOUR YEAR PLAN ACTIONS**

a. Pillar 1 Place: Village nameplates on Higham Road and Chelveston Road [1.26a]

It was proposed and

### **RESOLVED**

That the purchase and installation of ‘Stanwick, please drive carefully’ signs for Higham Road and Chelveston Road to define the village and create a sense of place, be authorised at a maximum cost of £500.00 per sign.

b. Pillar 4 Community Safety: Crossing to Stanwick Lakes [4.2]

Further to Minute 21.95 f correspondence from Mr T Pursglove MP was received with copy correspondence to him from Highways England. The Council noted that Highways England had undertaken ‘pedestrian user surveys’ in October 2021 and will be ‘carrying out further analysis and buildability reviews’ to help ‘determine the type and location of a crossing’.

It was agreed that the Council should continue to press for information and action by Highways England.

c. Pillar 1 Environment: Stanwick Planning Policy for sustainability

It was proposed and

**RESOLVED**

That the ‘Supplementary Planning Policy for sustainability and mitigating the effects of climate change’ as shown in Appendix A be adopted with immediate effect.

d. Pillar 1 Environment: Green Strategy

It was proposed and

**RESOLVED**

That the Green Strategy that is shown in Appendix B be adopted with immediate effect.

It was agreed that the council would examine the feasibility of setting up a working party that may include residents, businesses and group representatives to consider climate issues in Stanwick after the Annual Parish Meeting.

e. Pillar 1 Environment: Environmental improvements at the cemetery & Chelveston Road

Further to Minute 21.120 g it was proposed and

**RESOLVED**

That a budget be drawn up for planting winter bulbs and other plants on the cemetery boundaries; an application be made to the Woodland Trust for community tree packs for two sets of tree whips to improve the bio-diversity of the west boundary hedge; to undertake community consultation for designating an unused section of the cemetery as a ‘natural burial area’ for ashes; to further consider improving the ‘patio’ area.

It was further resolved that up to £100.00 be spent to purchasing ‘bee bombs’ to improve the bio-diversity of the county verges on Chelveston Road and other suitable locations.

f. Review progress of the overarching action plan and Year 1 plan

The two action plans were circulated to all councillors prior to the meeting. It was agreed that the wording for the jubilee tree would be agreed outside of the meeting. It was noted that the Police Fire and Crime Commissioner had funding streams open that the Council should consider utilising if possible.

### **21.151 FINANCIAL MATTERS**

#### a. Internal Control

##### i. Budget variance report and statement of accounts

The budget variance report and statement of accounts together with the quarterly variance report were received and noted.

##### ii. Report in relation to VAT

It was noted that sums of £399.08, and £322.10 had been reclaimed from HMRC for November and December respectively.

##### iii. Report in relation to PAYE

The third quarter payment to HMRC had been made.

##### iv. Grants received or given

There was no report to give.

##### v. Amendments to the Asset Register

There were no amendments to be made.

##### vi. Incident reports on council owned land

There were no reports to give.

##### vii. Receive reports from volunteer inspectors

There were no reports received

#### b. Report from the Internal Control Councillor

It was noted that the accounts were inspected on 20/12/21 and 13/01/22 and everything was satisfactory.

#### c. Schedule of payments

It was proposed and

**RESOLVED**

That the schedule of payments that forms Appendix C to this Minute be approved for payment

- d. 'Traffic calming' reserve to a new reserve of 'green projects'

Further to Minute 21.121 e it was proposed and

**RESOLVED**

That the traffic calming fund be re-designated as a 'Green Projects' fund and the £3000.00 included in the current year budget be added to that fund.

- e. Increasing street light electricity supply costs

It was noted that the power for the five street lights owned and maintained by the Parish Council had been provided by e-on. E-on had transferred the business to Npower Business and this transfer had coincided with an increase in tariff from 25.4 p/kWh to 33.8 p/kWh. This reflected in an approximate increase of £10.00 per month at the current usage. It was noted that it may be possible to secure a lower tariff if the council entered into a contract but this would also mean a standing charge of £10-15.00 per month as part of any contract. It was proposed and

**RESOLVED**

That the Parish Council would not seek an alternative arrangement at this time as all power costs were increasing and the addition of a standing charge would not make the switch cost effective.

- f. Costs relating to Football Club lease [£807.00]

Further to Minute 20.27 (May 2020) it was agreed that an invoice should be raised as the lease had now completed and there should not be any further costs from the solicitor. In accordance with the Minutes for 20.27, a grant would be considered at the March 2022 meeting.

- g. To discuss works to the play area including costs

Further to Minute 21.126 (November 2021) it was noted that three quotes had been obtained for work to the safer surfacing under the Nexus. It was agreed that one of the companies should be asked to amend their quote to a different specification to make it more comparable.

It was noted that a quote had been received for the mats under the swing and it was agreed that alternative solutions would be considered. It was proposed and

**RESOLVED**

A quote for £150.00 for work to the Nexus spinner be accepted and the work instructed.

**21.152 PLANNING MATTERS**

- a. Planning consultations

None

b. Planning decisions made by North Northamptonshire Council

Table to show Planning Consent granted:

<b>Planning reference number</b>	<b>Planning details and address of property that the application relates to</b>
NE/21/01537/FUL	Two storey extension at 12 Samuels Close
NE/21/01352/FUL	Single storey rear extension at 18 West Street
NE/21/01322/FUL	Single storey rear extension and layout reconfiguration at Hillstone Farm, Higham Road,

c. Appeal in the case of 20/01097/FUL

It was noted that an appeal has been lodged in the case of 20/01097/FUL Demolition of existing garage and construction of new bungalow and garage at 9 West Street. It was agreed that the Council did not have any different comment to make and its initial comments were unchanged.

d. North Northamptonshire Council Draft Statement of Community Involvement

The Parish Council did not have any comment to make.

e. 'Call for sites'

It was noted that North Northamptonshire Council has launched a 'call for sites' [12 Jan 2022 to 25<sup>th</sup> April 2022] inviting landowners to nominate land for future development.

### **21.153 MEETING/TRAINING REPORTS FROM COUNCILLORS**

There were no reports to give.

### **21.154 ANNUAL REVIEW OF RISK ASSESSMENTS**

It was proposed and

#### **RESOLVED**

That the Risk Assessment Schedule as shown in Appendix D be adopted and the identified changes approved. It was confirmed that the Risk Assessments listed in the Scheduled remained fit for purpose.

### **21.155 REVIEW OF POLICIES**

The report that forms Appendix E to this Minute had been circulated to all councillors prior to the meeting together with the policies listed in b. below showing the suggested amendments.

a. Review policies to assess green credentials

It was agreed that the review of policies to assess green credentials as required by the Four Year Plan had been completed.

- b. Complaints Policy, Data Protection Policy, Privacy Notice for Staff, General Privacy Notice & Privacy Policy

It was proposed and

**RESOLVED**

That the Data Protection Policy, Privacy Notice for Staff, General Privacy Notice & Privacy Policy Policies to be amended to reflect the impact of Brexit and the dates of current legislation.

That the Complaints Policy be updated to reflect the date of adoption for the Code of Conduct to with amendments to improve clarity within the Policy.

- c. Policies requiring review during the civic year (not reviewed annually)

It was proposed and

That the Accident reporting protocol; Cemetery Memorial Safety; Charter of Expectations for Councillors; Data Subject Access Request; Data Breach Policy; Member Allowances Policy; Recording decisions made by Officers; Social Media Policy; Training Policy; Tree Management Policy be readopted without amendment.

**21.156 ANNUAL PARISH MEETING 30<sup>th</sup> APRIL 2022**

It was noted that the meeting had been scheduled for Saturday 30<sup>th</sup> April and the theme would be ‘green issues and tackling climate change’. The Parish Council stalls would include public consultation on the creating a ‘natural burial area’ for ashes at the cemetery; maps for residents to indicate important green spaces; map to mark were environmental improvements can be made; collection of carbon footprint reduction pledges.

**21.157 COMMUNITY SAFETY**

- a. Report from the Joint Action Group

The police priorities for the next quarter are:

- Drugs and Drugs misuse
- Road safety and traffic
- Burglary

- b. Current community safety issues

There was no report to make.

- c. Mansfield Street/Dolben Avenue junction

Further to Minute 21.128 b Northants Highways had advised that as all the junctions off Mansfield Street have ‘Give Way’ markings, those can also be added where Mansfield Street

meets Dolben Avenue. It should clarify the situation. At this stage in the year new requests tend to be added to the list for the new financial year when the weather improves.

### **21.158 GROUNDS MAINTENANCE**

#### a. s136 Urban Highways Grass Mowing Agreement

It was proposed and

#### **RESOLVED**

That the agreement be signed by the Clerk.

#### b. Future of grounds maintenance arrangements

It was noted that work was continuing with North Northamptonshire Council officers to draw up a new contract specification that could be used for the tender process. The Service Level Agreement for the supervisory arrangements between North Northamptonshire Council and the member councils was also expected.

#### c. Minutes from the grounds maintenance consortium meeting

The Minutes for the meeting held 8<sup>th</sup> December 2021 were noted.

### **21.159 NORTHANTS CALC ASSET MAPPING PROJECT**

It was noted that this is a scheme that Northants CALC has received funding for to help parishes prepare for any future devolution by North Northamptonshire Council. AMP offers an important opportunity to undertake timely local research on the assets (land and property), services, and any assets of community value currently owned and provided by the Unitary Council. It was proposed and

#### **RESOLVED**

That Councillors Taylor and Kitchener would form the working party with the Clerk.

### **21.160 STANWICK BOWLS CLUB**

Correspondence from the Bowls Club regarding the junction of Arris Lane and Raunds Road and the bench near the bowling green was considered.

Northants Highways Network Management Plan (NMP) which explains why a mirror would be not permitted on the junction and includes:

- The image created by a mirror is deceptive and the distortion of that image can lead a driver to believe that an approaching vehicle is straight ahead when it is, in fact, round a corner.
- It is very difficult to judge the speed of an approaching vehicle from the reflected image.

- Drivers may concentrate on the image in the mirror and miss seeing a nearby pedestrian or cyclist.
- There can be problems with glare from daytime sunlight or headlights at night.
- Mirrors can be subject to vandalism and are affected by wear and tear, rain condensation, frost and snow.
- Even a minor misalignment can result in a distortion of the image even to the extent of giving no image of an approaching vehicle.

The Council was concerned to hear that the bench near the Bowling Green was being abused by young people whilst the bowls club were playing. It was noted that the bench was being used for other criminal activities. Councillor Taylor will liaise with Northants Police accordingly.

However, at this time, the Parish Council would not relocate the bench.

### **21.161 NORTH NORTHANTS COUNCIL DRAFT BUDGET 2022/23**

It was proposed and

#### **RESOLVED**

That the Parish Council would respond to the consultation that it ‘tended to support’ the proposals.

### **21.162 ALLOTMENTS**

#### a. Minutes of the Community Garden Meetings

The Minutes were noted

#### b. Changes to allotment tenants

It was noted that three plots had a change in tenants. There was still a waiting list.

### **21.163 2021 CHRISTMAS FAYRE**

It was agreed that the event was very successful and the outdoor element should be repeated in future years.

### **21.164 LIST OF CORRESPONDENCE**

The list that forms Appendix F was received. No other action is required

### **21.165 NEXT SCHEDULED MEETING**

The next scheduled meeting will be on 17<sup>th</sup> March 2022.

Meeting closed at 8.25 p.m.

**Chairman**

## Stanwick Parish Council

### Supplementary Planning Policy for sustainability and mitigating the effects of climate change

#### 1. Introduction

1.1 The Parish Council recognises the need to tackle climate change locally and create a more climate friendly community.

1.2 In addition to tackling the causes of climate change, the Parish Council recognises the desirability of mitigating the effects of climate change.

#### 2. How this policy will be used

2.1 This policy will be referred to when the Parish Council is considering its response to planning applications.

2.2 The Parish Council has claimed the right to notification<sup>1</sup> of planning applications in the parish of Stanwick. On occasions, the Parish Council will receive notifications of applications in adjoining areas.

2.3 The Council will consider planning documents submitted to North Northamptonshire Council, the local planning authority, and will make a representation to North Northamptonshire Council for the planning authority's case officer to take into consideration when determining the application.

2.4 Conformity to this supplementary policy will not override the requirements of other policies such as those contained in the Stanwick Neighbourhood Plan or other adopted planning policies applicable to the parish of Stanwick and the unitary area of North Northamptonshire.

#### 3 Why this policy has been adopted

3.1 This policy has been adopted to assist anyone thinking of making a planning application by setting out what the Parish Council considers to be desirable and to assist the Parish Council in forming an opinion on a planning application.

#### 4. Other Planning policies

4.1 The East Northamptonshire Council Household Extensions Supplementary Planning Policy adopted June 2020 recommends:

[1.9] "Those designing extensions are recommended to take account of climate change with the aim that mitigation measures are included in the works. These could involve rain water harvesting and measures to address the situation where currently porous surfaces (natural ground conditions) are replaced with impermeable surfaces and/or structures in order to minimize surface water flooding."

#### 5. Sustainable development

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<sup>1</sup> Town and Country Planning Act 1990 Sch.1; Town and Country Planning (Development Management Procedure) (England) Order 2015 SI2015/595

5.1 Sustainable development was defined in the World Commission on Environment and Development's 1987 Brundtland report 'Our Common Future' as 'development that meets the needs of the present without compromising the ability of future generations to meet their own needs'.

## 6. Development in Stanwick

### **6.1 New development**

6.2 New development should minimise air, noise, water, light, and other pollutants. In particular, special attention should be paid to:

- a. The nature, location, scale, and impact of permanent external lighting;
- b. The nature, scale, frequency, and impact of any additional vehicle movements arising from the development and passing along the village roads;
- c. The expected noise, dust, and other emissions from the development, how these are minimised and mitigated against; and
- d. How ground contamination will be avoided.

6.3 All new development should demonstrate that environmental risks have been evaluated and appropriate measures have been taken to minimise the risk of adverse impacts both during their construction and in their operation.

6.4 New developments must either demonstrate that they will not put undue pressure on the available infrastructure or must provide enhanced infrastructure to accommodate proposed development ahead of need.

6.5 Such infrastructure should be designed to be sustainable e.g., "sustainable urban drainage systems", renewable energy generation, and measures to reduce energy consumption.

6.6 New infrastructure should not compromise or damage the village character or environment it serves.

6.7 House design should incorporate renewable energy technology including, but not limited to, rooftop solar panels and ground source heat pumps, electric car chargers and battery storage. In addition, building orientation should be considered to maximise solar gain.

### **6.8 Planning applications for existing dwellings**

6.9 The Parish Council recognises that it can be more problematic to incorporate renewable energy technologies to existing dwellings but would welcome proposals to include these.

6.10 The Parish Council would encourage proposals that include rain water harvesting, either for use of grey water within the dwelling or for use in the garden.

6.11 The Parish Council would discourage extensive hard landscaping that creates impermeable surfacing that may contribute to surface water flooding and would encourage surfacing with more permeable qualities instead.

6.12 Where trees and mature large shrubs are removed as part of the development plans, the Parish Council would expect to see replacement trees of native species planted within the curtilage of the dwelling to offset this loss.

7 How this supplementary planning policy will be reviewed

7.1 This policy will be reviewed one year after adoption and then on a 3 yearly cycle unless legislative changes necessitate an earlier review.

Version	Date adopted	Minute ref	Reviewed
1	20 Jan 2022	21.150	

# Stanwick Parish Council Green Strategy

## 1. Introduction

1.1 The Parish Council recognises that it has a part to play in the global issue of climate change. The Parish Council wants to tackle climate change locally and create a more climate friendly community. As a result the Parish Council will join the growing network of parishes working to combat climate change within their communities as part of a national and global call to action.

1.2 This strategy will support and contribute to the delivery of Pillar 1 Environment and Place of the adopted Four Year Plan' [see Appendix 1]

1.3 It is important that the Parish Council plans its green infrastructure network in the same way that it plan other networks and facilities. The objective is to safeguard and enhance the parish environment and meet the needs of the broad range of its residents and visitors, both now and in the future. Green infrastructure is defined in Appendix 2.

1.4 We will examine biodiversity, carbon offsetting and reduction, climate change forums, community projects, greener housing, electric charging points, energy and heating, environmental improvement, flood assistance, green travel, plastic reduction and trees and tree management to determine whether we can make a positive change or enable others to do so.

## 2. Aims and objectives of this strategy

2.1 To reduce the carbon footprint of Stanwick and improve the carbon rating of the parish where possible

2.2 To improve our green spaces, enhance biodiversity and encourage improvements in green infrastructure where possible

2.3 To reduce waste and recycle more across our community

2.4 To provide opportunities for residents to make their own contribution

## 3. How the strategy will be delivered

3.1 We will identify elements that we have control and influence over

3.2 We will use our communication channels to provide information on 'what is green' and how to have a meaningful impact of climate change

3.3 We will map current areas of 'wild' planting to inform plans to improve biodiversity

3.4 Specific actions will be identified through the Four Year Plan action plans

3.5 We will look at setting up a working group that includes members of the public and businesses and the school

3.6 We will host community events that are themed on climate or green matters

#### **4. How effectiveness will be measured**

4.1 We will seek to obtain data from North Northamptonshire Council waste management on the level of garden waste, household recycling and kitchen waste recycling to measure changes

4.2 We will use modelling tools available to us to measure the carbon footprint of Stanwick

4.3 Specific actions will be discussed in Council meetings, recorded in Council minutes and published on our website

#### **5. How the Strategy will be reviewed**

5.1 The strategy will be reviewed annually by the Parish Council.

Version	Date adopted	Minute ref	Reviewed
1	20 Jan 2022	21.150	

### **Appendix 1**

#### **Pillar 1 Environment and Place of the adopted Four Year Plan'**

- Investigate the possibility of creating a Green Infrastructure Plan and map Natural Capital
- Review Council policies and practices to ensure they are as 'green' as possible
- Parish Council to promote and support sustainable practices wherever possible
- Host Community Climate events
- Put together a list of sustainable 'must haves' for any development
- Actively support local environmental initiatives

### **Appendix 2**

#### **Green Infrastructure**

Green Infrastructure is the network of green spaces, access routes, wildlife habitats, landscapes and historic features which provide:

- a healthy and diverse environment
- attractive places to live and visit
- a good quality of life
- a sustainable future

Green infrastructure assets in Stanwick include:

- Public open space at Mallows Grange
- Children's play space
- Recreation ground
- Cemetery and church yard
- Spencer Parade Gardens

- Parish Fields/Stanwick Pocket Park
- Green corridors
- Habitats for wildlife including Stanwick Lakes buffer zone
- The brook
- Public rights of way and cycle-ways
- Allotments and Community Garden

Appendix C

**Schedule of Payments presented for authorisation at the meeting.**

Table 1: Schedule of payments made outside of the meeting (Financial Regulation 6.8)

<b>Cheque no</b>	<b>Payee and reason</b>	<b>Amount</b>
001078	HM Revenue & Customs – 3 <sup>rd</sup> quarters tax & NI	£862.66

Table 2: Schedule of cheques presented for authorisation at the meeting

<b>Cheque no</b>	<b>Payee and reason</b>	<b>Amount</b>
1079	Northants CALC - training NP	£38.00
1080	Pear Technology Services Ltd – cemetery software support	£102.00
1081	SLCC Enterprises Ltd – Conference for JH	£90.00
1082	N ACRE – Annual subscription	£35.00
1083	Northants CALC – Training JH	£38.00
1084	Open Spaces Society - Annual subscription	£45.00
1085	Turney Landscapes Ltd – flailing at Mallows Grange	£360.00
1086	Stanwick Village Hall Trust – hire of committee room	£20.00
1087	C Annable – refund of allotment deposit	£30.00
1088	D Cox - partial refund of allotment deposit	£21.25
1089	J Hodgson – paint for phone box, 2 months Zoom	£168.27

The above payments were approved (signature line) \_\_\_\_\_ Chairman  
Date signed 20th January 2022

Table 3: For information (Financial Regulation 6.5 & 6.6) automated payments

<b>Date</b>	<b>Method</b>	<b>Payee and reason</b>	<b>Amount</b>
14.12.21	DDM	N Power business –street lighting	£19.39
29.12.21	DDM	BT Business	£33.68
03.01.22	STD	Stanwick Village Hall	£218.00
09.01.22	STD	LGPS Pensions	£485.50
10.01.22	DDM	North Northamptonshire Council - election costs May 2021	£89.58
13.01.22	DDM	Public Works Loan Board – 2 <sup>nd</sup> biannual loan payment	£2221.31
18.01.22	DDM	Wave – cemetery water rates	£5.00

Table 4: Money received since the last meeting:

Date	Where the money was received from	Amount
09.12.21	HMRC	£399.08
20.12.21	L Berridge (allotment #2]	£43.75
20.12.21	D Martin (interment of ashes)	£240.00
11.01.22	HMRC – claim for December	£322.10
14.01.22	A Bignall (allotment #8)	£40.00
13.01.22	A Abbotts & Son (interment)	£330.00

Note: *The General Power of Competence adopted 20<sup>th</sup> May 2021*

## Appendix D

### Risk Assessment Report Schedule 2021-2022

#### Annually reviewed reports

Name	Date reviewed	Changes made	Notes	Next review
Allotment & Community Garden	January 2022	Dates changed		Jan 2023
Cemetery - Site	January 2022	Reference to ENC changed to NNC Dates changed	Tree survey undertaken 2018 and tree works carried out 2020 Regular memorial inspection in place 'Failed' memorials not repaired are pocketed after a suitable period	Jan 2023
Financial & Governance	January 2022	References to virtual meetings removed Dates Changed		Jan 2023
Memorial Gardens - site	January 2022	Reference to ENC changed to NNC Dates changed	Councillor site inspection outstanding at December 2020	Jan 2023
Parish Fields - site	January 2022	Dates changed		Jan 2023
Parish Office	January 2022	Date of review	See separate Covid 19 office risk assessment	Jan 2023
Public Open Space at Mallows Grange - site	January 2022	Reference to ENC changed to NNC Dates changed		Jan 2023
Recreation ground - site	January 2022	Reference to ENC changed to NNC Dates changed		Jan 2023

#### Other risk assessment reports

Name	Date adopted	Notes
Memorial inspection	16/05/2019	
Parish Office – covid 19	16/07/2020	
Re-opening play area after lock down	16/07/2020	

**Risk assessments for events during the year should be listed below**

Christmas Fayre 05/12/21

Christmas lights December 2021

Notes: Contractors are expected to produce their own risk assessment. Clubs and groups using Parish Council sites are expected to produce their risk assessments.

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Appendix E

**Report to Stanwick Parish Council meeting 20<sup>th</sup> January 2022 - Policy Review**

**Review of all policies to assess the environmental credentials**

The Four Year Plan action requires that all policies are reviewed to determine whether the policies are as ‘green’ as possible.

The majority of the Parish Council policies set out procedural or administrative matters and as such do not fall within the scope of environmental concerns.

**Policies scheduled for review in the civic year that are not reviewed at the annual meeting**

Accident reporting

Cemetery Memorial Safety [<https://www.stanwickparishcouncil.org.uk/cemetery>]

Charter of Expectations for councillors

Complaints Policy – requires updating

Data Protection Policy - requires amendment

Privacy Policy – requires updating post Brexit

Privacy Notice for Staff, councillors & role holders -- requires updating post Brexit [not on website]

Data Subject Access Request

Data Breach Policy

General Privacy Notice – requires updating post Brexit

Member Allowances Policy

Recording decisions made by Officers

Social Media Policy

Training Policy

Tree Management Policy

The above policies, in current form, are on the website

<https://www.stanwickparishcouncil.org.uk/documents/policies> with the exception of those marked accordingly.

**To be reviewed by the Staffing Committee** [at February meeting]:

Pension Discretions Policies

Hearing Panel Terms of Reference

Recruitment Policy

**Action required**

1. Consider proposed amendments to policies marked for amendment and approve as appropriate [policy versions with amendments shown emailed to councillors]
2. Review other policies listed for review to determine whether any require amendment

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**Appendix F**

**List of correspondence received**

This list is comprised of generic or informational emails sent by other organisations and Councils rather than listing correspondence with members of the public. A separate list of correspondence with members of the public or correspondence on specific matters with other bodies is not maintained.

1. Email: NCALC Friday mini eUpdate - 12/11/21 (circulated to councillors)
2. Email: Voluntary Impact Friday Bulletin
3. Email: N ACRE Parish Council Members -November E-Bulletin (circulated to councillors)
4. Email: Rushden TC: Mayor's 'It's My Life' Panto - Friday 10th December 2021
5. Email: N ACRE PC Network Event 10/11/21 - Slides & Links
6. Email: Mayor of Wellingborough Town Council's Gala Dinner 11 March 2022
7. Email: Reminder: Important information about E.ON and your account
8. Email: Queens Green Canopy (possible funding streams)
9. 'Outlook' CPRE Northamptonshire newsletter November 2021
10. Email: Rushden TC Mayor's Civic Carol Service - Wednesday 15th December 2021
11. Email: N ACRE Training: Understanding Your Governing Document (aimed at village halls)
12. Email: N CALC Friday mini eUpdate - 19/11/21 (circulated to councillors)
13. Email: PSPO Extension – Corby Town Centre Consultation
14. Email: Consultation on admission arrangements for North Northamptonshire schools for the 2023-2024 academic year (extension of response deadline)

15. Email: press release: Hunsbury Hill gets fruity this autumn with a new community orchard!
16. Email: Update from the Leader of the Council #12 (circulated to councillors)
17. Email: N CALC Friday mini eUpdate - 26/11/21 (circulated to councillors)
18. Email: Voluntary Impact Friday Bulletin
19. Email: Northamptonshire Community Foundation Winter Well-being appeal
20. Email: CPRE Planning update - Autumn 2021 (circulated to councillors)
21. Email: Latest news from ICO
22. Email: CPRE The state of brownfield 2021, COP26, and more (circulated to councillors)
23. Email: N CALC Friday mini eUpdate - 03/12/21 (circulated to councillors)
24. Email: NCC Update from the Leader of the Council #13 (circulated to councillors)
25. Email: News release : community grants now available to help transform lives in North Northants (circulated to councillors)
26. Email: Rushden TC \*POSTPONED\*\* Mayor's 'It's My Life' Panto - Friday 10th December 2021
27. Email: Active Places Newsletter December 2021
28. Email: Mayor of Wellingborough's Civic Service - 6th February 2021
29. Email: Reminder - Invitation to the Police, Fire & Crime Commissioner Virtual Councillor meeting on Monday 6th December at 6pm Via Microsoft Teams
30. Email: Winter 2021 issue of Nene Beat now available to download (circulated to councillors)
31. Email: Counter-Terrorism Policing and Community Vigilance: Action Counters Terrorism webinar (circulated to councillors)
32. Email: Thank you for attending The Ransomware Playbook: A Survival Guide webinar
33. Email: Northamptonshire Pension Fund Employer Forum - recordings and slides (Circulated to staffing Committee Members)
34. Email: Parish Online Newsletter - December Edition
35. Email: Northants CALC Training Newsletter (circulated to councillors)
36. Email: NNC - Additional Sites for On-Street Electrical Vehicle Charging Points (circulated to councillors)
37. Email: Keep Britain Tidy - Save the Date!
38. Email: Mayor of Wellingborough's Gala Dinner, 11th March 2022
39. Email: Voluntary Impact Friday Bulletin
40. Email: Weekly Schemes Works Programme For Councillors 09/12/2021
41. Email: Open Spaces Society Campaign News | Give Society Membership this Christmas (circulated to councillors)
42. Email: NNC Community Grant Funding
43. Email N CALC Northants CALC eUpdate - Nov/Dec 2021 (circulated to councillors)
44. Email: nPower Business Solutions Energy turmoil: key takeaways from 2021
45. Email: December Newsletter from Northamptonshire OPFCC (circulated to councillors)
46. Email: Latest news from ICO
47. Email: N CALC Friday mini eUpdate - 17/12/21 (circulated to councillors)
48. Email: NCC Update from the Leader of the Council #14 (circulated to councillors)
49. Email: Weekly Schemes Works Programme For Councillors 17/12/21
50. Email: Police, Fire and Crime Commissioner launches budget consultation (circulated to councillors)

51. Email: N ACRE Parish Council Members - December 2021 Ebulletin (circulated to councillors)
  52. Email: Season's greetings from all of us at CPRE (circulated to councillors)
  53. Email: NCALC Friday mini eUpdate - 24/12/21 (circulated to councillors)
  54. Email: North Northamptonshire Council Draft Budget 2022/23 Consultation (circulated to councillors)
  55. Email: Open Spaces Society - 2021 What a year! | Kate Ashbrook's Christmas Message
  56. Email: Classq Development Proposal at Stanwick information (circulated to councillors)
  57. Email: NCALC Friday mini eUpdate - 07/01/22 (circulated to councillors)
  58. Email: Mayor of Wellingborough's Gala Dinner, 11th March 2022
  59. Email: Police, Fire and Crime Commissioner Budget Consultation – REMINDER
  60. Email: Voluntary Impact Friday Bulletin
  61. Email: CPRE Happy new year! (circulated to councillors)
  62. Email: January Newsletter from Northamptonshire OPFCC (circulated to councillors)
  63. Email: Weekly Schemes Works Programme For Councillors 07/01/2022
  64. Email: NCC Update from the Leader of the Council #15 (circulated to councillors)
  65. Email: Rushden Town Council \*\* SAVE THE DATE \*\* Mayor's Barn Dance - 12th March 2022
  66. Email: N ACRE Parish Council Members - January 2022 E-Bulletin (circulated to councillors)
  67. Email: Reminder of PFCC Parish councillor meeting - Budget and Precept discussion with Chief Finance Officer Helen King via Teams: Tuesday 18th January 6pm (circulated to councillors)
  68. Email: LGPS Upcoming Webinar Dates in Jan/Feb 2022 (circulated to Staffing Committee members)
  69. Email: LGPS Investment strategy statement & responsible investment policy (circulated to Staffing Committee members)
- End