

# **MINUTES OF STANWICK PARISH COUNCIL STAFFING COMMITTEE MEETING HELD ON**

**Date:** 6<sup>th</sup> February 2020  
**Venue:** Committee Room, Village Hall, Stanwick  
**Time:** 7.15 p.m.  
**Present:** Councillors:- N Peck  
S Glanville-Hughes  
S Kitchener  
Clerk to the Council J Hodgson

## **SC19.1 ELECTION OF THE CHAIRMAN FOR THE COMMITTEE**

After nomination and voting it was

### **RESOLVED**

That Councillor Peck be elected chairman for the remainder of the civic year.

## **SC19.2 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Paterson due a pre-existing commitment. Councillor Kitchener was in attendance as first alternate. It was proposed and

### **RESOLVED**

That Councillor Paterson's reason for absence be approved.

## **SC19.3 DECLARATION OF INTEREST**

None declared.

## **SC19.4 PUBLIC SPEAKING TIME**

None.

## **SC19.5 APPRAISAL PROCESS**

It was agreed that the preferred approach was the one suggested by NCALC. A set of documentation tailored to Stanwick Parish Council will be reviewed and commented on by Councillor Peck for consideration at the next meeting.

#### **SC19.6 GRIEVANCE POLICY**

It was agreed to defer any decision about the presented revised policy to the next meeting.

#### **SC19.7 TERMS OF REFERENCE FOR A HEARING PANEL**

It was agreed to defer any decision about the presented terms of reference to the next meeting.

#### **SC19.8 RECRUITMENT POLICY**

It was agreed to defer any decision about the presented revised policy to the next meeting.

#### **SC19.9 REVIEW THE FOLLOWING PERSONNEL POLICIES**

- a. Dignity at Work
- b. Equality
- c. Disciplinary
- d. Lone Working Policy
- e. Home Working Policy

It was agreed to defer any decision about the policies to the next meeting.

#### **SC19.10 DATE OF THE NEXT MEETING**

The next meeting will be on 26<sup>th</sup> March 2020.

Meeting closed 7.35 p.m.

**Chairman**