

MINUTES OF STANWICK PARISH COUNCIL HELD ON

Date: 15th September 2016
Venue: Committee Room, Village Hall, Stanwick
Time: 7.15 p.m.
Present: Councillors:- **D Munday (in the chair)**
N Peck
G Roberts

County Councillor Hughes

District Councillor Howell

83. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Michel, Cllr Partrick, Cllr Glanville Hughes and Cllr Kitchener. It was proposed and

RESOLVED

That the reason for absence be approved.

84. APPROVAL OF MINUTES

It was proposed and

RESOLVED

That the Minutes of the Council Meeting held 25 August 2016 be approved as a correct record and signed by the Chairman.

85. DECLARATION OF INTEREST

None.

86. PUBLIC SPEAKING TIME

None.

87. REPORT FROM COUNTY COUNCILLOR HUGHES

Cllr Hughes drew attention to the monthly email newsletter from Northamptonshire County Council. He reported on the positive actions of the corporate parenting board and the county councils steps to consolidate premises and use 21st century working practises such as hot desking.

88. REPORT FROM DISTRICT COUNCILLOR HOWELL

Cllr Howell reported on the Nene Festival, East Northamptonshire Council's progress in procuring leisure management for the district, wellbeing and the Communities Facilities Fund.

Both Cllr Hughes and Cllr Howell said they had empowerment funds to distribute and would be keen to hear from Stanwick groups.

89. FINANCIAL MATTERS

a. Internal control

i. Budget variance report and statement of accounts

The budget variance report and statement of accounts were received and the contents noted.

Anglian Water have sent through the yearly summary and there were £64.38 water costs for the cemetery in the previous 12 months. The direct debit will remain at £5.00 per month.

The Parish Council Financial Regulations require the Council to review its direct debit and standing order mandates on an annual basis.

Payments are made by direct debit to Anglian Water (monthly), E-on for the street lighting (monthly) and the Public Works Loan Board (twice a year), the Information Commissioners Office (annually) for data protection registration

Payments are made by BACS to the Local Government Pension Scheme and the Clerk (salary).

It was proposed and

RESOLVED

That the Council is satisfied that these arrangements should continue

Nat West have advised that the interest rate on the Business Reserve will drop to 0.01% from 7th November 2016. They have also advised that they may start charging interest on the credit balance in the Current account.

ii. Report in relation to VAT

The claim of £651.99 for July has been received. A claim for August has been submitted totalling £587.56.

iii. Report in relation to PAYE

Due to a clerical error the salary for August was over inflated by £78.61. This will be corrected in the September payroll.

iv. Grants received or given

None

v. Amendments to the asset register

The Asset Register has been updated to reflect new acquisitions.

vi. Incident reports on council owned land

There have been no reports of any incidents on Council owned land.

vi. Reports from volunteer inspectors

None.

b. Schedule of payments presented

It was proposed and

RESOLVED

That the schedule of payments that forms Appendix A to this Minute be approved for payment

90. PLANNING MATTERS

a. Planning consultations

**16/01667/TPO T1 sycamore – lift to 18ft including removal of two lower branches.
T2 – sycamore to reduce by 6-8ft and lift to 18 ft at 25 Hill House Gardens**

After consideration of the planning documents available and further discussions it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council

That the Council understands the applicants wish to lift the lower limbs, however the proposed lift to 18ft seems excessive to the Parish Council and would suggest that a lift to 2 - 2.5m would be more appropriate, subject to the opinion of the Tree Officer.

b. Planning decisions made by East Northamptonshire Council

It was noted that planning consent had been granted in the case of:

16/01238/FUL	Erection of single storey rear extension (resubmission of 15/01759/FUL due to addition of wood burning stove and chimney) at 1 High Street
16/01479/TPO	Tree works at 8 Hill House Gardens
16/01481/TPO	Tree works at 9 Hill House Gardens
16/01482/TPO	Tree works at 10 Hill House Gardens

c. Planning appeal by Gladmans Developments Ltd

It was noted planning appeal had been withdrawn by Gladman Development Ltd.

91. NEIGHBOURHOOD PLAN

It was noted that the Neighbourhood Plan has been submitted to East Northamptonshire Council and confirmation had been received that the plan met the legal requirements.

It was also noted that the Regulation 16 consultation will take place 30 September to 14 November 2016.

92. REQUEST FROM PLOT 26 TO HAVE 6 CHICKENS

It was proposed and

RESOLVED

That the tenant of plot 26 at the allotments be granted permission to have up to six chickens. The tenant is to be advised that cockerels are not permitted on site.

93. CURRENT COMMUNITY SAFETY ISSUES

Cllr Munday advised that the JAG would be meeting with Police Commissioner Mold and Mr Pursglove MP to discuss community safety issues on the area.

94. GROUNDS MAINTENANCE ISSUES

The Clerk advised that as the date of the next grounds maintenance consortium meeting had been changed she would not be able to attend.

95. LIST OF CORRESPONDENCE

The list that forms Appendix B was received.

96. NEXT SCHEDULED MEETING & FUTURE AGENDA ITEMS

The next scheduled meeting will be on 22nd September 2016. No future agenda items were suggested.

Meeting closed at 7.55 p.m.

Chairman

Appendix A

Power of General Competence adopted 19th November 2015

Schedule of payments made outside of the meeting (Financial Regulation 6.8)

Cheque no	Detail	Amount
	None	

Schedule of payments presented for payment at the meeting

Cheque no	Detail	Amount
000551	Stanwick Village Hall Trust - room hire Sept 16	£31.50
000552	J Hodgson – renewal of domain name, allotment expenses, travel, use of home as office	£137.80
000553	HMRC – quarterly tax & NI	£1360.33

The above payments were approved _____ Chairman
15th Sept 2016

For information (Financial Regulation 6.5 & 6.6)

Date		Detail	Amount
09.09.16	STD	NCC Pensions	£484.98
12.09.16	DDM	E-on	£9.78
15.09.16	DDM	Anglian Water	£5.00

Receipts:

Date	Detail	Amount
	None	

Appendix B

Reports and Correspondence Received

1. Email: Thrapston's civic service
2. Email: NCALC eUpdate (circulated to councillors)
3. Email: Northamptonshire Emergency Response Corps August Briefing (circulated to councillors)
4. Email: NCALC Friday round up (circulated to councillors)
5. Email: Neighbourhood Plan work shop slides from N ACRE (circulated to councillors)
6. Email: Open Spaces Society Newsletter (circulated to councillors)
7. Email: Town & Parish Briefing August 2016 (ENC (circulated to councillors)
8. Email: August News from my County Council (circulated to councillors)
9. Email: NCC Minerals & Waster Local Plan submissions update (Circulated to councillors)
10. Email: CPRE Autumn Road show (circulated to councillors)
11. Email: details of Inside Government's conference on Enhancing Standards of Road Safety 2016 (circulated to councillors)
12. Email: Thrapston Civic Charity event (circulated to councillors)
13. Email: National Allotment Society e-newsletter