

Stanwick Parish Council

Grave Memorial Application (installation, Inscription or other work)

Section 1 (to be completed by owner of Burial Rights)

I (full name).....

Of.....

Being the only person entitled to the exclusive right of burial in grave space numbered..... of Stanwick Cemetery request to have carried out the work detailed below:

- ☐ Place and maintain a memorial on a grave
- ☐ Place and maintain a memorial on a cremated remains plot
- ☐ Place and maintain a vase and plinth
- ☐ Place and maintain an inscription on a memorial
- ☐ Place and maintain kerbstones
- ☐ Place and maintain kerbstone with headstone
- ☐ Other work – please detail

- I understand that the Exclusive Right of Burial (Grave Deed) may be required as evidence of ownership.
- I understand that the memorial remains my property and as the registered owner/executor/next of kin of the holder of the Grant of Exclusive Rights of Burial I am responsible for keeping the memorial in good repair at all times to meet with current and any future Health and Safety regulations that may be applied.
- I understand that if I fail to do so the memorial may be laid flat/removed without prior notice, I agree to allow Stanwick Parish Council to authorise random testing of memorials to National Association of Memorial Mason Standards (or any relevant Health and Safety standards) to ensure that I am complying with my obligations as the registered owner/executor/next of kin of the holder of the Grant of Exclusive Rights of Burial of the grave/plot.
- If the memorial is found to be in an unsafe condition, at any time, I accept that I will be responsible for the cost of removal and renovation/repair cost if I choose to have the memorial reinstated. I will ensure that I notify the Parish Council of any change of address to enable them to notify me of any change in rules or regulations that may affect the grave or memorial
- I understand that the Memorial Permit will be issued for a period not longer than the unexpired portion of the Exclusive Right of Burial.
- I accept and undertake to comply with any rules and regulations which may be in force with respect to the Cemetery and pay the appropriate fee of £.....

If the Exclusive Right of Burial is vested in more than one person, all signatures will be required to approve this work

Signature.....Date.....

Section 2 (to be completed by the mason)

Name and address of mason.....
.....

Tel Number:

Email:

- I confirm that the works will be carried out in full accordance with the NAMM Code of Working Practice and British Standards BS8415
- I confirm that Public Liability Insurance with a minimum limit of £5 million is held and I understand that the Parish Council may require evidence of this before the work is permitted.
- I confirm that a risk assessment will be carried out prior to the work in the cemetery being undertaken.
- I confirm that the work will be completed in accordance with the specifications shown below.
- I confirm that any memorial installed, or re-installed following removal, will have a ground anchor

Relevant fixer licence number is _____

The warranty on this memorial will be valid until _____ (insert date)

The applicant has/has not opted for insurance for this memorial (please delete as appropriate)

Signature of
mason.....Date.....

Payment of fees:

By Cheque, payable to Stanwick Parish Council

Or

By BACS

Please email Clerk.stanwickpc@outlook.com for the details if you would like to pay by BACS

This application must be completed in full and ONE copy sent with payment to the Clerk to the Council, 29 Hill House Gardens, Stanwick, Northamptonshire NN9 6QH (Bank transfer payments accepted)

A permit will be issued when the application is approved. No work should be undertaken in the cemetery until you receive the permit.

Please provide full name of the deceased: _____

<p>A detailed drawing showing dimensions must be given here. (A separate sheet may be used and attached to this application)</p> <p>Please state the ground anchor system to be used.</p>		<p>Proposed inscription or details of other work</p>	
Headstone/tablet Dimensions:		Height:	Width:
Base Dimensions:		Width:	Thickness:
Overall memorial size from ground level:		Height:	Width:
Kerbstone Foundation Dimension:		Length:	Width:
Memorial material (including Kerb infill)			

Please refer to the separate guidance for the permissible maximum memorial dimensions