

# *Stanwick Parish Council*

**Chairman:** Councillor Mark Taylor

**Clerk to the Council:** Ms J. L. Hodgson

29 Hill House Gardens, Stanwick, Northamptonshire, NN9 6QH

**Telephone:** 01933 625616 **Email:** [clerk.stanwickpc@outlook.com](mailto:clerk.stanwickpc@outlook.com)

---

Date: 1<sup>st</sup> December 2023

Dear Councillor

Committee members are hereby summoned to attend, and members of the public and press are invited to attend, the **Staffing Committee Meeting** of the Stanwick Parish Council to be held on Thursday 7<sup>th</sup> December 2023 commencing at *after the conclusion of the preceding council meeting* in the committee room of the village hall to transact the business detailed below.

*J Hodgson*

Ms J L Hodgson

Clerk to the Council

Note: Communication Policy para 3.3.3. will not apply where an internet connection is required to access information relevant to the meeting e.g. reports and planning applications etc.

## **AGENDA**

- SC23.11** To receive apologies for absence and to determine if the absence is approved
- SC23.12** To approve the Minutes of the Staffing Committee Meeting held 31st August 2023 as a correct record
- SC23.13** Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items
- SC23.14** Public speaking time. Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.
- SC23.15** To make a resolution, if appropriate, to close the meeting to the public and press for consideration of confidential business
- SC23.16** Review of personnel related Council policies
- a. To review the policies listed below, identify any amendments and form a recommendation to full Council
- Pension Policy
  - Privacy Notice for Staff & Role Holders (GDPR)
  - Homeworking Policy
  - Lone Worker Policy
  - Recruitment Policy
- SC23.17** Formal review of action points from last appraisal
- SC23.18** To set the date of the next meeting and to identify any future agenda items