

Stanwick Parish Council

Chairman: Councillor Mark Taylor

Clerk to the Council: Ms J. L. Hodgson

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Date: 15th September 2023

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 21st September 2023 commencing at 7.15 p.m. to transact the following business:

J Hodgson

Ms J L Hodgson

Clerk to the Council

Note: Communication Policy para 3.3.3. will not apply where an internet connection is required to access information relevant to the meeting e.g. reports and planning applications etc.

AGENDA

23.88 To receive apologies for absence and to determine if the absence is approved

23.89 Approval of Minutes. To approve the Minutes of the Council Meeting held 17th August 2023 as a correct record

23.90 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

23.91 Public speaking time. Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

23.92 To receive a report from North Northamptonshire Councillors

23.93 To determine the Council's response to the NNC Active Communities Framework Town & Parish Council Survey

23.94 Double Yellow Line Consultations

- a. To receive the Dolben Avenue/Mansfield Street consultation report and agree any next steps
- b. To receive the Samuels Close/West Street consultation report and agree any next steps

23.95 Financial matters

- a. Internal Control
 - i. Receive the budget variance report and statement of accounts
 - ii. Receive a report in relation to VAT
 - iii. Receive a report in relation to PAYE
 - iv. Receive details of any grants received or given
 - v. Consider any amendments to the Asset Register.

- vi. Receive any incident reports on council owned land
- b. To receive a report from the Internal Control Councillor
- c. To approve for payment the schedule of payments presented
- d. To receive the report from the External Audit and note the conclusion of audit
- e. To discuss the External Audit closure letter, with particular reference to the penultimate paragraph regarding email addresses
- f. Annual review of cemetery fees and set new fee schedule if appropriate
- g. Annual review of allotment fees and set new fee schedule if appropriate for 2025
- h. Review Stanwick Rovers Football Club rent for 2024 to 2025 and determine any changes to be made
- i. To consider a quote for tree works & instruct work is appropriate

23.96 Planning Matters

- a. Planning consultations: To determine the response to North Northamptonshire Council on the planning applications listed below: None
- b. To note planning decisions made by North Northamptonshire Council

23.97 To note the Minutes of the Committee meetings (Staffing & Events Committee)

23.98 To receive meeting/training reports from Councillors (where not otherwise specified on the agenda)

23.99 To discuss the present situation with the church path and to agree next steps

23.100 To discuss the results of the councillor walkabouts to date

23.101 Community safety

- a. To receive a report from the Joint Action Group
- b. To note any current community safety issues

23.102 Grounds Maintenance

- a. To receive an update on the progress of the tendering process
- b. To receive an update on the NNC procurement process

23.103 To receive the list of correspondence received since the last meeting

23.104 To note the date of the next scheduled meeting & identify any future agenda items

19th October 2023 Events Committee Meeting

12th November Remembrance Sunday Service at War Memorial

16th November 2023 (Budget setting)

December: Nine Carols Service at St Laurence Church

18th January 2024

21st March 2024

18th April 2024 Annual Parish Meeting (format to be agreed)

End