

Stanwick Parish Council

Chairman: Councillor Nick Peck

Clerk to the Council: Ms J. L. Hodgson

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Date: 11th November 2022

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 17th November 2022 commencing at 7.15 p.m. to transact the following business:

J Hodgson

Ms J L Hodgson

Clerk to the Council

AGENDA

22.105 To receive apologies for absence and to determine if the absence is approved

22.106 Approval of Minutes. To approve the Minutes of the Council Meeting held 10th November 2022 as a correct record

22.107 Reminder to update Councillor registers of interest & to sign the Code of Conduct declaration

22.108 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

22.109 Public speaking time. Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

22.110 To receive a report from North Northamptonshire Councillors

22.111 Four Year Plan

a. To agree response to the EVCP survey and the level of potential Parish Council involvement

22.112 Financial matters

a. Internal Control

i. Receive the budget variance report and statement of accounts

ii. Receive a report in relation to VAT

iii. Receive a report in relation to PAYE

iv. Receive details of any grants received or given

v. Consider any amendments to the Asset Register.

vi. Receive any incident reports on council owned land

vii. Receive reports from volunteer inspectors

b. To receive a report from the Internal Control Councillor

c. To approve for payment the schedule of payments presented

d. To review the lease for the parish office and authorise the signing for the year 2023

- e. To consider a grant application from Stanwick Film Night for £200.00
- f. To agree a budget for 2023-2024
- g. To make a resolution to set the precept for 2023-2024 (assumes the budget has been set)
- h. To note changes to Clerical remuneration
- i. To authorise purchase of 5l raw linseed oil for treatment of the Millenium sign (£50.00)

22.113 Planning Matters

- a. **Planning consultations:** To determine the response to North Northamptonshire Council on the planning applications listed below

NE/22/01371/FUL Single Storey side and rear wrap around extension and external wall Insulation Location:
12 Dolben Avenue

- b. **To note planning decisions made by North Northamptonshire Council**

22.114 To receive the independent inspection report for the play area and agree next steps

- 22.115 To receive meeting/training reports from Councillors** (where not otherwise specified on the agenda)

22.116 Council Policies

- a. To approve amendments to the following policies:
 - News Media Policy
 - Social Media Policy
 - Co-option of Council Members Policy
 - Information Security Policy
 - Information Security Asset Inventory
 - Document Retention Policy
 - Mobile Speed Sign Protocol
- b. To review the following polices, identify any changes required & adopt as appropriate
 - Pension Personal Data Retention Policy
 - Working at Heights Policy
 - Policy On Filming, Audio-Recording, Photographing And Reporting Of Council Meetings
- c. To adopt the following policies
 - Communications Policy
 - Electronic Communications Policy
 - Facebook Policy
 - Website Policy
 - Notice board policy
 - Vexatious Complaints Policy

- 22.117 To consider the draft lease for Stanwick Bowling Green and agree next steps** (SBC have noted one duplicated spelling error)

22.118 St Laurence Church

- a. To discuss the situation with the main path
- b. To discuss the repair proposal for the floodlight cabling
- c. To discuss the situation with the path on the eastern side

22.119 Grounds Maintenance

- a. To receive a verbal report from the Consortium meeting (14/11/22) and agree any next steps

22.120 Community safety

- a. To receive a report from the Joint Action Group
- b. To note any current community safety issues
- c. To agree how the Council will proceed with the bollards for the corner of High Street, Spencer Parade and Church Street following the grant decision & response from Police
- d. To determine if the Parish Council will respond to the “New powers to enforce moving traffic offences in North Northamptonshire consultation”

22.121 Highways

- a. To receive a residents letter re High Street

22.122 Allotments

- a. To note the Minutes of the Community Garden Committee Meeting

22.123 To discuss arrangements for the Christmas fayre

22.124 To receive the list of correspondence received since the last meeting

22.125 To note the date of the next scheduled meeting 19th January 2023 & any future agenda items

End