

Stanwick Parish Council

Chairman: Councillor Nick Peck

Clerk to the Council: Ms J. L. Hodgson

29 Hill House Gardens, Stanwick, Northamptonshire, NN9 6QH

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Date: 11th March 2022

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 17th March 2022 commencing at 7.15 p.m. to transact the following business:

J Hodgson

Ms J L Hodgson

Clerk to the Council

AGENDA

21.166 To receive apologies for absence and to determine if the absence is approved

21.167 Approval of Minutes. To approve the Minutes of the Council Meeting held 20th January 2022 as a correct record

21.168 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

21.169 Public speaking time. Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

21.170 To receive a report from North Northamptonshire Councillors

21.171 Four Year Plan Actions

- a. To determine whether the following actions on the Year 1 Plan should be continued
 - i. Additional street cleansing for the High Street area [14]
 - ii. Additional grass cutting of the 'rose corner' [17]
 - iii. Creation of 'Stanwick Flag' [12]
 - iv. Additional weed spraying of High Street area [15]
- b. To consider the Allotment Green Strategy report and agree next steps
- c. To agree arrangements for planting the seed bombs
- d. To view performance of Year 1 action plan
- e. To review performance against the overarching Four Year Plan
- f. To receive an update re the flagpole and agree arrangements for installation

21.172 Financial matters

- a. Internal Control
 - i. Receive the budget variance report and statement of accounts
 - ii. Receive a report in relation to VAT
 - iii. Receive a report in relation to PAYE
 - iv. Receive details of any grants received or given
 - v. Consider any amendments to the Asset Register [flagpole to be added]
 - vi. Receive any incident reports on council owned land

- vii. Receive reports from volunteer inspectors
- b. To receive a report from the Internal Control Councillor
- c. To approve for payment the schedule of payments presented
- d. To consider the Council's processes on how creditors are paid to determine whether they can be made more timely and to determine whether there should be any change in the banking arrangements i.e. move to online banking
- e. To consider making a grant of £807.00 to Stanwick Rovers Football Club for legal fees in respect to the new lease
- f. To undertake the annual review of the effectiveness of internal control
- g. To consider quotes for repairs to the tarmac path between Spencer Parade and Mansfield Street
- h. To consider the proposal to change the church floodlights to LEDS and the provision of an additional floodlight to eliminate a 'dark spot'
- i. To receive an update on progress of grant applications
- j. Review and approve amendments to the Finance and Governance Risk Assessment
- k. To approve the implementation of the new rates of pay applicable from 1 April 2021 to the Clerk under the model contract arrangement
- l. To agree what action the Council will take on the independent inspection of the play area

21.173 Planning Matters

- a. Planning consultations: To determine the response to North Northamptonshire Council on the planning applications listed below

NE/22/00171/FUL Single storey rear extension, 1st floor rear extension, and single storey rear roof canopy Location: 6 Brookside

NE/22/00277/TPO T3 - Sycamore - Fell to ground level; T4 and T5 - Sycamores - Target weight reduce branches extending towards the conservatory by 15-20% (2-3m) and balance where required. Over extending branches are also to be target weight reduced by 10-15% (2-3m); T8 - Pine - Reduce one lateral branch by 2-3m back to suitable upright growth point. Location: 4 Hill House Gardens

- b. To note planning decisions made by North Northamptonshire Council
- c. Planning Appeal: **NE/21/01249/PNT** Installation of a 15.0m Phase 8 Monopole C/W wrap round Cabinet at base and associated ancillary works. At land east of Wetenhall Road. To determine if the Council has any new comment to make.
- d. To consider Western Powers proposal for a new electricity substation

21.174 To receive meeting/training reports from Councillors (where not otherwise specified on the agenda)

21.175 To note the annual schedule of training completed

21.176 Staffing Committee

- a. To note the Minutes of the Staffing Committee 10 Feb 2022
- b. To re-adopt the Pensions Discretions Policy, Hearing Panel Terms of Reference and Recruitment Policy as recommended by the Staffing Committee

21.177 To discuss Council arrangements for the Platinum Jubilee weekend and agree expenditure against the approved budget

21.178 Council policies

- a. To receive and note the end of year policy review report
- b. To consider a draft protocol for pre-application meetings with developers and adopt if appropriate

21.179 To approve the content of the annual Newsletter, together with printing costs and distribution costs

21.180 To note the submission to ‘NNC levelling up fund projects’

21.181 Community safety

- a. To receive a report from the Joint Action Group
- b. To note any current community safety issues
- c. To note road closure for Stanwick Race Day 18th April 2022 [High Street & Higham Road 08.30-13.00]
- d. To note a residents complaint about faded yellow lines and action taken

21.182 To note that the Asset Mapping Project has been completed

21.183 Highways

- a. To note works to the Spencer Parade wall
- b. To note the issues with brick wall under the railings on West Street
- c. To note the current situation with county verge on the West Street west bound carriage way
- d. To note that Northants Highways proposal to do a full resurface of the road around the church once funds are available

21.184 Grounds Maintenance

- a. To note the Minutes of the Consortium meeting 09/03/2022
- b. To note that the NNC Tree officer had been asked to inspect the Wellingtonia
- c. To consider the draft grounds maintenance specification to identify any clarification or changes required

21.185 Allotments

- a. To note the minutes of the Community Garden Meetings

21.186 To discuss arrangements for the Annual Parish Meeting & agree next steps

21.187 To consider if the Parish Council has any new comment to make re the proposed Parliamentary constituency boundary consultation

21.188 To delegate to the Clerk authority to deal with all matters relating to Operation London Bridge

21.189 To note the Clerk will be on annual leave 4th April to 8th April 2022

21.190 To receive the list of correspondence received since the last meeting

21.191 To note the date of the next scheduled meeting 19th May 2022 (Annual Council Meeting) & any future agenda items

21.192 Close meeting for confidential item – discuss appraisal actions & agree next steps