

# **Stanwick Parish Council**

## **Charter of Expectations for Councillors**

Stanwick Parish Council has certain expectations for all councillors to ensure that the Council continues to operate effectively and to the best of its abilities for the benefit of the parish.

- Councillors should strive to attend Council meetings and meetings connected to the work of the Council.
- Councillors should participate in Council meetings.
- Councillors should prepare for meetings in advance and seek clarification or information from the Clerk beforehand if any matters are unclear.
- Councillors should undertake training throughout their time in office to ensure their knowledge is update and they have the requisite skills.
- Councillors should look to be involved in Parish Council activities
- Councillors should represent all members of the community and be open and fair in all matters.
- Councillors appointed to represent the Council on outside bodies should expect give periodic reports to the rest of the Council.
- When taking on a volunteer role, such as playground inspector, councillors must understand that there are potential insurance or legal obligations and therefore observe the requirements of the role.
- Councillors should decide what their specialist area of interests are and what they would like to achieve as a member of the Parish Council.
- Councillors should put forward ideas for future Council projects
- Councillors will up hold the standards of office and adhere to the Code of Conduct.

Additional notes:

1. Apologies must be given in advance of any meeting and those present at that meeting will determine whether the reason for absence is acceptable.
2. Training involves attending courses run by outside bodies such as NCALC
3. Ideas for future projects should be discussed with the clerk in the first instance to consider the best way forward.

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